

Annual Parish Meeting and Annual Parochial Meeting of the Parish of St James Clacton with St Christopher Jaywick

Sunday 17th May 2026 at 12.30pm

Agenda

Annual Parish Meeting (also known as 'Meeting for the Election of Church Wardens' or 'Vestry Meeting')

1. Apologies (for Annual Parish Meeting and Annual Parochial Meeting)
2. Minutes of the Meeting held on 18th May 2025 (circulated)
3. Election of Churchwardens in accordance with the Churchwardens Measure 2001
 - a. Resolution that section 3 of the Churchwardens Measure 2001 ('Disqualification after six period of office'), shall not apply in relation to St Leonard's, Lexden [Page 118 of representation rules]
 - b. Election of Churchwardens in accordance with the Churchwardens Measure 2001

Annual Parochial Meeting

1. Minutes of the Meeting held on 18th May 2025 (circulated)
2. Annual Report on the proceedings of the PCC and Activities of the Parish in General (circulated)
3. Financial Statement of the PCC for the year ending 31st December 2025 (circulated)
4. Acceptance of Financial Report
5. Report on Electoral Roll (circulated within Annual Report)
6. Report on the Fabric, Goods and Ornaments of the Parish Church and Church Hall (circulated within Annual Report)
7. Report on the proceedings of the Deanery Synod (circulated with Annual Report)
8. Election of Representatives of the Laity to the Deanery Synod
9. Election of Representatives of the Laity to the Parochial Church Council
10. Co-option of Licensed Lay Minister to the PCC
11. Appointment of Independent Examiner
12. Parish Safeguarding Officer
13. Churchwardens' Assistants
14. Any Other Business
15. Vicar's Address